

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 17, 2020
7:30 p.m**

A. Call to Order

President Stevinson called the meeting to order at 7:34 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 7, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.

Ernie Turner read the open public meeting notice.

C. Pledge of Allegiance

Ernie Turner led the Pledge of Allegiance.

D. Roll Call

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

E. Executive Session – 6:30 p.m.

- Personnel, Negotiations, HIB

Open Public Meeting @ 7:30 p.m.

**F. Board Member Recognition
Superintendent's Report**

- Enrollment BHS 234, BTS 484 in district K-8, 35% virtual/65% cohorting
- Immunization records, contact Nurse
- Welcome Dr. Omegna -MS Principal, Welcome. Thanks, Card My Yard & PTO for the welcome
- Pie the Principal food drive
- BTS Annual Governor's EoY winner has not been made public yet
- 2020 New Jersey Exemplary Educator Recognition Program, 93 educators across NJ honored - congratulations Mrs. Infante
- Wishing retirees a wonderful next chapter - Mrs. Perry & Mrs. Magyar
- Congratulations Mrs. Lamiera & Mr. Wolkow re-election, & Mr. Calulo, welcome to the BTS BoE
- Thank you to our students for being so resilient. They are doing an amazing job
- BTS may become CDC Covid-19 vaccine provider -NJ Immunization Information System
- Continue to evaluate/re-evaluate the pandemic with local health officials
- MP3 move toward Cohort A&B students in on alternating Wednesdays, on early dismissal schedule Wednesdays only. Wednesdays will remain early dismissal for MP3. Students currently on-site 4 days per week would be in 5 days
- Healthy, safe, & Happy end of Hanukkah, Merry Xmas, Kwanzaa, enjoy Winter Break. Continue social distancing, limiting exposure, being mindful of social gatherings with family, friends, and co-workers. Here's to 2021

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Business Administrator’s Report

- Ms. Giordano and I are focusing on budget development. We have met with staff and administrators to start budget process
- Wish Jo-Anne a happy retirement. Although I've only been here a few months, I have seen her dedication to the district. I also wish Ed good luck in his new position. He has big shoes to fill.
- I'd like to wish everyone a very happy and healthy holiday. Please stay safe.

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight’s meeting is being held virtually, please see the directions on our District’s website which specify the manner in which questions and comments may be communicated to the BoE.

- Suzie Stevinson -
 - Happy Holidays - no matter what you celebrate
 - Welcome Dr. Omegna
 - Farewell to Mr. Haggerty
 - Welcome Mr. Calulo
 - Congratulations on retirements: Mrs. Magyar and Mrs. Perry
 - Public comment change beginning on January meeting - only comment on agenda items
 - Please remember to follow state guidelines and travel warnings during the holiday season
- Mrs. Lamiera - as a parent
 - Thank everyone in the district
 - Happy Holiday season

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- November 19, 2020 Executive Session Minutes
- November 19, 2020 Regular Meeting Minutes

Motion to approve **Items H.** moved by Mr. Haggerty, seconded by Ms. Stevinson

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

I. Task Groups

- Negotiations Committee – Jeff Reaves
 - No update
- Somerset Hills School District – Sarah Nathans
 - Meeting 12/16 -
 - transition to remote learning
 - Praise all fall sports and athletics
 - Yearbook received an award
 - Seniors hearing back from colleges

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- Retirements
- Assist Superintendent on contact tracing report
- Wellness Committee - Sonia Marto
 - No report
- Technology Committee - Thomas Casey
 - Nothing to report
- Security/Safety Ad Hoc - Giovanna Lamiera
 - No report
 - Welcome Mr. Reaves to the committee
- Child Care - Jennifer Johansson
 - No report

Delegate/Representative Appointments

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
 - Mr. Casey - member terms discussed
- Somerset Hills Municipal Alliance
 - No report
- PTO – Suzie Stevinson
 - No December meeting - no report

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policies

J.1 the **second reading** of the following policies:

Superintendent Siordano described the additions or revision to the policies

Number	Description	Action
P 1620	Administrative Employment Contracts	R
P 1648	Restart and Recovery Plan	R
P 1648.02	Remote Learning Options for Families	R
P 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction	N
P 2431	Athletic Competition	R
P 5330.05	Seizure Action Plan	N
P 6440	Cooperative Purchasing	R
P 6470.01	Electronic Funds Transfer and Claimant Certification	N
P 7440	School District Security	R

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P 7450	Property Inventory	R
P 7510	Use of School Facilities	R
P 8420	Emergency and Crisis Situations	R
P 8561	Procurement Procedures for School Nutrition Programs	R

Regulations

J.2 the **second reading** of the following regulations:

Number	Description	Action
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity	R
R 5330.05	Seizure Action Plan	N
R 6470.01	Electronic Funds Transfer and Claimant Certification	N
R 7440	School District Security	R

Statement of Assurance

J.3 the Health and Safety Evaluation of School Buildings Checklist statement of assurance for the 2020-2021 school year.

NJDOE Non-Public Program

J.4 the following non-public allocations for the 2020-2021 School Year:

School	Program	Allocation
Purnell	Security	\$8,225.00
Willow	Security	\$16,450.00
Purnell	Nursing	\$4,559.00
Willow	Nursing	\$9,118.00
Purnell	Textbook	\$1,405.00
Willow	Textbook	\$6,681.00
Willow & Purnell	Chapter 192	\$747.00

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Willow & Purnell	Chapter 193	\$5,129.00
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J.5 the following item for purchase through the NJDOE Non-Public Security Program for the 2020-2021 School Year:

School	Items	Program	Total Cost
Purnell	Gemba Security Solutions - components for system to comply with Alyssa's Law	Security	\$8,170.97

J. agenda items J.1 through J.5

Motion to approve **Items J.** moved by Mr. Wolkow, seconded by Ms. Nathans
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

- F&F met on 12/15 committee, happy with financial standing of district, enrollment increased in HS by 8 students, computer and wireless upgrades, new custodian, still one down, Jo-Anne replacement

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2020-2021 Financial Reports

K.1 the recommendation that the Secretary's Report for November 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for November 2020 be accepted and filed.

2020-2021 Invoices-General Agency Account

K.2 invoices presented for payment totaling \$2,797,359.03 from the General Agency Account from November 20, 2020 through December 17, 2020.

Fund	Amount
(10) General Fund	\$2,771,532.05
(12) Capital Outlay	\$0

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(20) Special Revenue	\$25,826.98
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$2,797,359.03

2020-2021 Invoices-Student Activities Account

K.3 invoices presented for payment totaling \$0.00 from the Student Activities Account from November 15, 2020 through December 12, 2020.

2020-2021 Invoices-Food Service Account

K.4 invoices presented for payment totaling \$12,359.99 from the Food Service Account from November 15, 2020 through December 12, 2020.

2020-2021 Transfers

K.5 transfers for the 2020-2021 school year totaling \$0.00 from November 15, 2020 through December 12, 2020 as per the monthly transfer report.

K. agenda items K.1 through K.5

Motion to approve **Items K.** moved by Ms. Lamiera, seconded by Ms. Johansson
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Leave of Absence

L.1 a leave of absence for employee number #B0000225 effective January 4, 2021 through June 30, 2021.

Maternity Leave

L.2 the extension of Victoria Kelley as a 2nd grade level leave replacement from January 11, 2021 through June 22, 2021 at the annual salary of \$58,060.00, BA Step 1 per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.

Maternity Leave - revision

L.3 a maternity leave of absence for Jaclyn McFarland, 2nd Grade Teacher, under the Family and Medical

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Leave Act to begin on or before December 14, 2020 through on or about June 1, 2021.

New Hires/Substitutes

- L.4 Erin Gaffney as a 2nd Grade Leave Replacement at the annual salary of \$58,060.00, BA Step 1 (prorated) effective on or about January 4, 2021 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.5 Ashley Kodvawala and Abigail Hoffner as Substitute Teachers for the 2020-2021 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5 and criminal history.
- L.6 Wendy Orellana as a Custodian at the annual salary of \$35,000.00 (prorated) effective on or about January 4, 2021 per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.

Course Approval

- L.7 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Ashley Isello	Master's Inquiry Project in Ed	3	Drew University	Spring 2021	\$2,400.00
	Diversity in Family, Schools and Communities	3	Drew University	Spring 2021	\$2,400.00

- L.8 tuition reimbursement for the following staff per the terms and conditions of the employment contract in effect from July 1, 2020 through June 30, 2025:

Name	Course	Credits	School	Term	Estimated Amount
Jennifer Giordano	Statistics for Education Research	3	New Jersey City University	Spring 2021	\$3,470.00
	Advanced Methods for Building Online Communities	3	New Jersey City University	Spring 2021	\$3,470.00

- L.9 tuition reimbursement for the following staff per the terms and conditions of the B&G contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Stephen Lemoine	Environmental Code Compliance and Sustainability	0	Rutgers	Spring 2021	\$760.00
	Preventive Maintenance	0	Rutgers	Spring 2021	\$483.00
	Financial Management and Purchasing	0	Rutgers	Spring 2021	\$483.00

Interim School Business Administrator/Board Secretary

- L.10 Eulalia Gillis as Interim School Business Administrator/Board Secretary at the rate of \$650.00 per diem

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effective on or about January 1, 2021 through on or about June 30, 2021.

2020-2021 Stipend

- L.11 the following as yearbook advisors for the 2020-2021 School Year for the stipend amount of \$952.00 each:

Andrea Burke, Jenna Thomas, John Philips

Position/Title Change(s)

- L.12 Ed Billings from Maintenance Coordinator to Building and Grounds Supervisor at the annual salary of \$69,950.00 (pro-rated), effective January 1, 2021.
- L.13 Stephen Lemoine from Custodian to Maintenance Coordinator, effective January 1, 2021.

Student Services

- L.14 Summit Speech School to provide Itinerant Teacher services four (4) consults a year for student #329614 for the 2020-2021 school year, at the rate of \$165.00 per hour.
- L.15 go into Executive Session at 6:30 pm at the scheduled meeting of the Board on January 21, 2021.
- L.16 move to set reorganization meeting to January 5, 2021 at 6:00pm.

Motion to add **Item L.16** moved by Ms. Stevinson, seconded by Mr. Wolkow
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

- L. agenda item L.1 through L.16

Motion to approve **Items L.** moved by Ms. Johansson, seconded by Ms. Stevinson
Motion carried as follows: Yes: (7); No: (0); Abstain: (1)

Yes	Mr. Casey	Yes	Ms. Lamiera	Yes	Mr. Reaves
Abstain on L15	Mr. Haggerty	Absent	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

M. Public Questions/Comments

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- Mr. Wolkow - answering J. Non-Public monies - state gives aid to non-public schools thru our district - we have to make payments, make sure they follow contract laws. We file the original applications and the final documentation. We administer the funds with no money to the public schools for administering the funds.

N. Adjournment

Motion to adjourn the Public Session at 8:32 p.m. moved by Mr. Haggerty, seconded by Ms.Lamiera
Carried as follows: Yes: (7); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

**January 5, 2021
OPEN PUBLIC RE-ORGANIZATIONAL MEETING 6:00 PM
Immediately followed by
OPEN PUBLIC MEETING**

**January 21, 2021
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,


Eulalia Gillis
Board Secretary

